Privacy Statement

Information about you: how we use it and with whom we share it

The information you provide will be used by the University to identify customers and visitors to Printing Services locations.

We will use the information to allow us to contact customers and visitors in the event that someone within our area receives a positive test result for Covid-19.

Sharing information

Information about you will be shared with responsible persons within Printing Services and will be collected via MS Forms, hosted behind the University Login.

We will hold the personal data you provided for 6 months. We do not use profiling or automated decision-making processes.

If you have any questions, please contact Janet Dalgarno, Printing Services Manager (Janet.Dalgarno@ed.ac.uk)